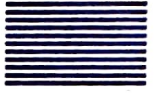




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Proceedings of the IQAC Meeting

1st IQAC meeting for session 2018-19 on 03/07/2018

Agenda:

1. Preparation for committees and sub committees for NAAC.
2. Preparation for time table and new academic calendar
3. Meeting for orientation and other activities or programs for students.
4. Briefing for new academic session.
5. Preparation for academic, social, cultural and sports activities.

A meeting of the IQAC was held today on 3rd July 2018 at 11.00 AM in Principal's office. The meeting was presided over by the Principal of the college. In the meeting, the following decisions are taken.

Resolution-1: Principal instructed academic committee to prepare academic calendar or time table for 2018-19 for new students.

Resolution-2: Instruction to other committees to give their coming activities for the session.

Resolution-3: Conference with teachers for the new education policy in detail.

Resolution-4: It was resolved that academic and social activities are conducted in college by August and September 2018 such as Prafull Chandra Ray Jayanti.

Resolution-5: Independence day, Hindi Diwas, Teachers Day and Sports Day.

The meeting ends with a vote of thanks from the IQAC Coordinator.

MEMBERS NAME

1. Dr Niru Nigam Sikroria (Principal)
2. Dr Sanjay Kumar Chandani (IQAC Coordinator)
3. Dr Bhawna Saxena (Vice-Principal)
4. Dr Kiran Sharma
5. Dr Reeta Singh
6. Dr Manoj Tripathi
7. Dr Janeshwar Mishra
8. Mrs Mithlesh Singh
9. Mr Vaibhav Nigam
10. Mr Rajesh Nigam

Niru
In
Bhawan
Dr
Reeta Singh
Vaibhav
Rajesh



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IIInd IQAC meeting for session 2018-19 on 28/09/2018

Agenda:

1. Preparations for youth festival.
2. Preparation for different activities by different committees.
3. Meeting for remedial classes.
4. Meeting with examination committee to half yearly exams.

A meeting of the IQAC was held today on 20th sep 2018 at 11.00 AM in Principal's office. The meeting was presided over by the Principal of the college. In the meeting, the following decisions are taken.

Resolution-1: Principal instructed the teacher to do preparation for youth festival and motivate the students to take parts in all programs.

Resolution-2: The teachers organized the program swachch bharat abhiyaan and some other activities such as ncc day, unity day, and career counseling programs.

Resolution-3: Remedial classes are being taken by all the departments.

Resolution-4: Principal instructed the members of exam committee to prepare of half yearly exam.

The meeting ends with a vote of thanks from the IQAC Coordinator.

MEMBERS NAME

1. Dr Niru Nigam Sikroria (Principal)
2. Dr Sanjay Kumar Chandani (IQAC Coordinator)
3. Dr Bhawna Saxena (Vice-Principal)
4. Dr Kiran Sharma
5. Dr Reeta Singh
6. Dr Manoj Tripathi
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Niru Nigam
Dr
Bhawna
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Dr

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IIIrd IQAC meeting for session 2018-19 on 15/01/2019

Agenda:

1. Meeting about the completion of syllabus.
2. Discussion on some more activities like voter awareness program republic day celebration.
3. Planning of excursion tour for science students.
4. Commencement of annual exams.

A meeting of the IQAC was held today on 15th january 2019 at 11.00 AM in Principal's office. The meeting was presided over by the Principal of the college. In the meeting, the following decisions are taken.

Resolution-1: Discussion about the syllabus is completed and how to complete full syllabus as early as possible.

Resolution-2: Principal instructed all the teachers to organized all the further activities like voter awareness program.

Resolution-3: Principal discuss all the teachers to organized the excursion tour for science students.

Resolution-4: Instructions for all teachers to do preparation for final exams as per university norms..

The meeting ends with a vote of thanks from the IQAC Coordinator.

MEMBERS NAME

1. Dr Niru Nigam Sikroria (Principal)
2. Dr Sanjay Kumar Chandani (IQAC Coordinator)
3. Dr Bhawna Saxena (Vice-Principal)
4. Dr Kiran Sharma
5. Dr Reeta Singh
6. Dr Manoj Tripathi
7. Dr Janeshwar Mishra
8. Mrs Mithlesh Singh
9. Mr Vaibhav Nigam
10. Mr Rajesh Nigam

Niru
Dr.
Bhawna
Kiran
Reeta
Manoj

Vaibhav
Rajesh



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Action Taken Report 2018-2019

- Criteria wise sub committees are formed to prepared the college for NAAC assessment.
- Remedial classes are being taken by the department.
- Many extension activities were organized by the college.
- Orientation programmes organized for new students.
- Sports day was celebrated on major dhyaan Chandra jayanti.
- Career counseling cell has been instructed to start necessary activities.
- A programme was organized by NCC cadets, swachh bharaat and some social activities for students.
- Three days youth festivals is organized by cultural committee for students.
- Final exams are conducted by the Teachers.

[Signature]

Principal

Saraswati Mahila Mahavidyalaya
Vijay Nagar, Kanpur